

# Privacy Policy

Begbie Global Ltd – Student Arrival Packages · Effective 2026

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## 1. Who We Are

Begbie Global Ltd ('Begbie Global') provides arrival planning, relocation guidance, and settlement support for both international and UK home students studying within the United Kingdom. Our services focus on practical coordination and guidance to assist students with their arrival, accommodation preparation, and initial setup when relocating to a new city for their studies.

Data Controller: Begbie Global Ltd

Contact: info@begbieglobal.co.uk

Address: 4C Kings Buildings, King Street, Chester, CH1 2AJ

## 2. What Information We Collect

We collect only the personal information necessary to coordinate and deliver our services.

### Identity Information

- Full name
- Date of birth
- Nationality
- Passport identification page (where required for service coordination)

### Contact Information

- Email address
- WhatsApp number
- UK accommodation address (once secured)

### University Information

- University acceptance evidence
- Course details
- Visa status confirmation (for international students)

### Arrival Information

- Flight details
- Arrival airport
- Arrival date and time

### Service Coordination Data

- Accommodation provider information
- Guarantor requirement status
- GP registration status
- Banking setup status
- Transport arrangements (public transport tickets or taxi booking details)

- e-SIM activation information (for international students)
- Employability profile information (such as CV or LinkedIn details where voluntarily provided)

### **Payment Information**

- Payment confirmation records
- Transaction reference number
- Billing name

Payment processing is handled securely by third-party payment providers (Stripe or Tide). Begbie Global Ltd does not store or process card details directly.

## **3. How We Use Your Information**

We use personal data to:

- Deliver our arrival planning and student settlement support services
- Coordinate with accommodation providers (with the client's consent)
- Coordinate with university services or educational institutions where required
- Assist with NHS and GP registration guidance (with the client's consent)
- Support employability preparation and job search setup where requested
- Coordinate arrival travel guidance and arrange public transport tickets from UK airports
- Coordinate private airport taxi bookings where selected as an add-on
- Activate and provide UK e-SIM for international students
- Coordinate bedding, kitchen, or household starter kits where included in a service package
- Maintain internal records, compliance documentation, and service administration

We do not use your data for marketing purposes unless you explicitly opt in.

## **4. Legal Basis for Processing**

Under UK GDPR, our lawful bases for processing personal data are:

- Contractual necessity — to deliver the services requested by the client
- Consent — where we liaise with third parties or process optional information
- Legitimate interests — for internal administration, record keeping, and service delivery

## **5. Data Storage & Security**

We store personal data:

- In secure, password-protected cloud storage systems
- With access limited to authorised personnel only
- In organised student-specific folders for service coordination
- On secure devices used for business communication and service delivery

We take reasonable and appropriate steps to protect personal data from unauthorised access, alteration, or disclosure.

## **6. Data Sharing**

We may share limited personal information only where necessary to coordinate services, including:

- With accommodation providers (with the client's consent)
- With university services where coordination is required (with the client's consent)
- With GP practices where the client requests assistance with registration
- With public transport providers or taxi operators where necessary to arrange travel or purchase tickets
- With guarantor service providers where the client requests guidance or coordination
- With e-SIM providers to activate international connectivity for international students
- With Stripe or Tide for secure payment processing

We do not sell personal data. We do not share data for advertising or marketing purposes. We do not share data with third parties without the client's knowledge or consent unless legally required.

## 7. Data Retention

We retain student data for:

- Up to 12 months after service completion for operational record-keeping purposes
- Financial records may be retained longer where required for legal, tax, or accounting obligations

After these periods, personal data will be securely deleted or anonymised.

## 8. Your Rights

Under UK GDPR, you have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request deletion of personal data where applicable
- Withdraw consent where processing is based on consent
- Lodge a complaint with the ICO (Information Commissioner's Office) at [ico.org.uk](https://ico.org.uk)

To exercise any of these rights, please contact: [info@begbieglobal.co.uk](mailto:info@begbieglobal.co.uk)

## 9. International Transfers

Begbie Global Ltd does not routinely transfer personal data outside the United Kingdom. Where international transfers are necessary for service coordination (for example, in connection with e-SIM activation or international transport providers), appropriate safeguards will be applied to ensure data protection standards are maintained.

## 10. Updates to This Policy

Begbie Global Ltd may update this Privacy Policy from time to time. The most recent version will always be available on our website at [begbieglobal.co.uk](https://begbieglobal.co.uk). Continued use of our services indicates acceptance of the updated policy.